

IITTM



परमैव विद्याय
श्रेयसि

**INDIAN INSTITUTE OF TOURISM
AND TRAVEL MANAGEMENT**

An Autonomous Body under Ministry of Tourism,
Government of India

www.iittm.ac.in

IITTM requires Managers and Assistant Managers to be engaged on temporary basis for assisting Central Nodal Agency- Adventure Tourism and Eco Tourism in effective implementation of the National Strategy for Adventure Tourism and Eco Tourism launched by the Ministry of Tourism, Government of India.

Manager-01 (for Central Nodal Agency- Eco Tourism)

Essential Qualification: Minimum MBA(Tourism) or equivalent degree in tourism.

Experience: Minimum of 5 years of experience in Tourism/Eco Tourism or similar domain.

Desirable: Govt. projects in the Eco Tourism. Candidates with higher qualification and suitable experience shall be given preference.

Remuneration: Rs.70,000/- PM

Age Limit: Not more than 40 Year (As on 05.04.2024)

Assistant Manager -01 (for Central Nodal Agency -Adventure Tourism)

Essential Qualification: MBA (Tourism) or equivalent degree in tourism.

Experience: Minimum with minimum of 2 years of experience in Tourism/ Adventure or similar domain.

Desirable: Candidates with higher qualification and suitable experience shall be given preference.

Remuneration: Rs.50,000/- PM

Age Limit: Not more than 35 Year (As on 05.04.2024)

The candidates may apply online through application form available on institute website from **14.03.2024, 5:00 PM** onwards and email the same to jobsiittm@gmail.com and director@iittm.ac.in ,along with application fees of **Rs.500/-** in the form of demand draft in favour of 'Director -IITTM' payable at Gwalior. Please visit for more details: www.iittm.ac.in. Last date to apply **05.04.2024**.

Notification for engagement of Managers for Central Nodal Agency – Eco Tourism

TERMS AND CONDITIONS

Need for engaging Skilled Tourism workforce

- Enhanced synergy through liaison between Central and State Government for effective Implementation of projects, schemes and initiatives of the Ministry of Tourism.
 - Creation of a healthy competitive work environment at the State level
 - Maximization of Productivity and Improvement of the Quality of Work
 - Enhancement of the growth of the tourism sector especially in the government sector
 - Industry Expertise for improved efficiency on specialized projects
 - Organized Time Management for meeting deadlines
 - Increased Innovation and Creativity for niche project areas
- Proposed engagement of Managers and Assistant Managers:

- Managers No. of position (01)

Profile Description:

Designation	Manager
No. of posts	01
Location	IITTM Bhubaneshwar
Qualification & Experience	Minimum MBA(Tourism) or equivalent degree in tourism with minimum of 5 years of experience in Tourism/Eco Tourism/ Sustainable Tourism or projects in the Eco tourism domain. Candidates with higher qualification and suitable experience shall be given preference.
Nationality	Indian
Age Limit	Not more than 40 years (As on 08.11.2023)
Nature of Engagement	Contractual
Period of Engagement	1 year
Remuneration	Rs 70,000 (Fixed) (includes out-of-pocket expenditure and statutory deductions)
Selection Procedure	Multiple rounds of Interview by IITTM as well as MOT

Tourism Manager - 01

Qualification:

- Relevant Master's Degree in Tourism with 5 years of experience in Eco Tourism/ environment / sustainability management/ tourism or similar.

Desirables:

- Relevant experience in handling Central/State Government Funded Tourism Destination Development Projects pertaining to sustainable tourism sector covering formulation, execution, implementation, research, monitoring and evaluation of tourism and hospitality projects
- Experience of undertaking projects in India pertaining to tourism, hospitality industry, infrastructure development for State/ Central Governments
- Experience in working on projects related to sustainable development (Desired qualification)
- Excellent copywriting and creative writing skills
- Strong verbal and written communication skills

Job Description:

- Enhanced synergy through liaison between Central and State Government for effective implementation of the National Strategy for Eco Tourism
- Assistance in mainstreaming sustainability in the Indian tourism sector through coordination for effective implementation of the policy, strategies and roadmaps related to Eco tourism.
- Assistance in research and preparation of Tourism Development Plans, Project Proposals and Concept Presentations and Pitch Presentations for various projects of the Ministry of Tourism pertaining to Eco tourism.
- Assistance in monitoring and evaluation to review progress in effective implementation of various schemes, initiatives and projects under the National Strategy for Eco Tourism published by the Ministry of Tourism.
- Coordination with state govts and leading industry players for seeking expert guidance for improved efficiency on Eco tourism specialized projects.
- Assistance in identifying national and global best practice and prepare tool kits for their replication by the States
- Undertake qualitative and quantitative research for benchmarking policies and standards and preparation of model policies and standards.
- Assistance in capacity building measures including setting up of Resource Centres and Centres of Excellence, conduct of workshops, visits and training programmes.
- Suggest policy measures, guidelines, strategic interventions and initiatives to promote growth and development of Eco tourism sector in the country.
- Facilitating adoption of digital technologies for Eco tourism.
- Formulation of a dedicated scheme to support development of Eco tourism in the Country
- Organize and coordinate with stakeholders for meetings and presentations.
- Any other support, which can facilitate the development of Eco tourism in the country

Location: IITTM, Bhubaneshwar

Starting Date: Immediate Joining

Remuneration: Rs 70,000

Leave Policy: Manager & Assistant Manager shall be entitled for leave at the rate of 1.5 days of each completed month with no accumulation of leave beyond a calendar year on a pro-rata basis. Further, the absence up to one month may be considered without remuneration.

Code of Conduct: The Manager & Assistant Manager shall be expected to follow all the rules and regulations of the IITTM/Government of India which are in force. He/she will be expected to display utmost honesty, secrecy of office and sincerity while discharging his/her duties.

Police Verification: Police verification shall be done as per the latest instructions issued by MHA. In case the police verification is received as negative, the contract of the Manager shall cease to exist with immediate effect without any notice.

Application Fee: Eligible applicants have to remit a non-refundable application fee of Rs.500/- (Rupees Five Hundred Only) in IITTM's bank account No 034422010000053 IFS CODE UBIN0903442 of Union Bank of India, Phalka Bazar, Gwalior (MP) through NEFT/RTGS and fill up the transaction Reference Details in the application form before submitting the form.

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