

**Notification for engagement of Junior Engineer (Civil)
purely on contractual basis for**

NIWS-IITTM Goa

Dated 06.05.2023

Positions to be Filled:

Junior Engineer Civil - 01

Job Purpose: To assist in ensuring the management and upkeep of civil engineering and related entities of the entire campus including land and building, facilities management and operational support services relating to the built environment to help implement and deliver the range of estate's improvement and development projects across the campus ranging from refurbishment and remodeling and new building projects for NIWS-IITTM Goa as per strategic plan, institute's policies rules and regulations as well as regulations/ law/statutes/ circular issued by appropriate bodies/ government so as to ensure legal and financial compliance. To plan, monitor, execute and ensure the timely and cost-efficient completion of construction projects with statutory requirements. Awareness and ability to comply with the relevant laws and provisions of relevance in is required

Profile Description:

Designation	Junior Engineer (Civil)
No. of posts	01
Location	NIWS-IITTM Goa
Qualification & Experience	<p><u>Qualifications</u></p> <ul style="list-style-type: none">• B.E/ B.Tech in Civil Engineering from recognized University/ Institute with good academic record. <p><u>Experience</u></p> <ul style="list-style-type: none">• Minimum three-year relevant work experience in execution and site supervision, measurements, bill preparation, quantity surveying and estimation of civil work in reputed Organization preferably in big size corporate setup, Institute/ University etc. This includes new projects and maintenance of existing infrastructure.• Experience of civil maintenance planning.• Knowledge in structural engineering and good supervisory skills and ample technical knowledge.• Knowledge of buildings safety norms, Environmental norms including water quality and fire safety norms and other statutory requirements. <p><u>Desirable</u></p> <ul style="list-style-type: none">• Experience in handling large construction project, knowledge of Computer aided design (AutoCAD) and latest

	<p>Management Technology/ other relevant software applications.</p> <ul style="list-style-type: none"> • Experience in preparing reports, minutes and letters, working knowledge on computer with MS-Excel and MS-Word. Good knowledge of reading drawings and quality control at site. • Experience of civil designing and estimation construction management of large project. • Experience of handling estate management of a comparable organization.
Nationality	Indian
Age Limit	Not more than 65 years(As on 10.05.2023)
Nature of Engagement	Contractual
Remuneration	Rs 25,000 (Fixed) (includes out-of-pocket expenditure and statutory deductions)
Selection Procedure	Interview

Leave Policy: Junior Engineer shall be entitled for leave at the rate of 1 days of each completed month with no accumulation of leave beyond a calendar year on a pro-rata basis. Further, the absence up to one month may be considered without remuneration.

Code of Conduct: The Junior Engineer shall be expected to follow all the rules and regulations of the IITM/Government of India which are in force. He/she will be expected to display utmost honesty, secrecy of office and sincerity while discharging his/her duties.

Police Verification: Police verification shall be done as per the latest instructions issued by Ministry of Home Affairs.

Application Fee: Eligible applicants has to remit a **non-refundable application fee of Rs.500/- (Rupees Five Hundred Only)** in IITM's bank account **No 034422010000053 IFS CODE UBIN0903442 of Union Bank of India, Phalka Bazar, Gwalior (MP) through NEFT/RTGS** and fill up the transaction Reference Details in the application form before submitting the form.

The interested candidates may apply online through following form available on institute website. **Last date of applying 10.05.2023 till 5:00 PM** and email the same to **jobsiitm@gmail.com**. Please visit for more details: www.iitm.ac.in. and www.niws.nic.in.