



Notification No.:- 03/2018

Dated 23rd February, 2018

INDIAN INSTITUTE OF TOURISM AND TRAVEL MANAGEMENT
(An Autonomous Body under Ministry of Tourism, Govt. of India)

EMPLOYMENT NOTICE

For the post of "Junior Engineer (Electrical)" in IITTM, Gwalior
on deputation basis

Indian Institute of Tourism and Travel Management (IITTM) invites applications from eligible Officers of Central/State Governments or Public Sector/Autonomous Organizations/ Colleges/Universities/ Educational Institutions for the post of "Junior Engineer (Electrical)" in the pay matrix level- 6 (7th CPC) on standard terms & conditions of deputation.

Name of post	No. of post	Category	Place	Pay Matrix Level	Recruitment procedure
Junior Engineer (Electrical)	01	--	Gwalior	Level- 06 Rs. 35400-112400	On deputation

Junior Engineer (Electrical) No. of Post: 01 (By Deputation)
Pay Matrix Level-6, Rs. 35400-112400 (PB-2, Rs. 9300-34800 with GP- Rs. 4200/- Pre-revised)

Essential Qualifications:

- (i) Officer of Central Government/State Governments or Public Sector/ Autonomous Organizations/ Colleges/ Universities/ Educational Institutes:-
- Holding analogous posts.
OR
Holding posts in the pay scale of PB-1 Rs. 5200-20200 with GP-2800 (corresponding Matrix Level-5, as per 7th CPC) with 3 years regular service in the grade.
OR
Holding posts in the pay scale of PB-1 Rs. 5200-20200 with GP-2400 (corresponding Matrix Level-4, as per 7th CPC) with 6 years regular service in the grade.
 - Possessing 10+2 followed by a Diploma in Electrical Engineering from a recognized University/ Polytechnic.

Age limit : The maximum age limit is 56 years as on closing date of receipt of application.

GENERAL TERMS AND CONDITIONS FOR DEPUTATION POST

- i) Completed application as per the prescribed format duly forwarded through proper channel should reach the **Director, Indian Institute of Tourism and Travel Management, Govindpuri, Gwalior (MP)- 474 011** latest by **09th April 2018.**
- ii) The selected official shall be on deputation for a period of one year initially which can be curtailed or extended depending on the requirement. The standard terms and condition of deputation will be applicable.
- iii) Candidates should submit their applications through proper channel along with their APARs for the last 05 years, certified by a Concerned Officer along with Cadre clearance and Vigilance clearance respectively.
- iv) Applications should be **supported by relevant documents (attested)** in all respects. Applications not supported by relevant documents as prescribed, will be summarily rejected.
- v) No TA/DA shall be paid to the candidates for attending the interview.
- vi) IITTM will not be responsible for any postal delay.
- vii) Application received after the closing date or incomplete in any manner shall not be entertained.
- viii) Candidates are advised to satisfy themselves before applying for the post that they possess at least the required minimum essential qualification mentioned in the advertisement/IITTM website.
- ix) Applications should be sent/submitted by super-scribing the name of the post applied for on the envelope.
- x) The Application form as per the prescribed format may be downloaded from IITTM website i.e. www.iittm.ac.in, in **A-4** size paper.



Indian Institute of Tourism and Travel Management
 (An Autonomous Body under Ministry of Tourism, Govt. of India)
 Govindpuri, Gwalior– 474 011 (MP)

Application form for the Post of “Junior Engineer (Electrical)”
 (On deputation basis)

Please affix a recent
 passport size
 photograph

Notification No.

1. Full Name:

2. i) **Marital Status:** Single Married ii) **Gender** Male Female

iii) **Nationality:** _____

3. Father’s/Husband’s Name (Strike out whichever is not applicable)

4. **Category:** Gen. OBC* SC* ST* PH*

* (Please attach attested certificate)

5. Mailing Address:

E-Mail:																			
Mobile No.:																			
Telephone with STD code					Office:					Residence:									

6. Permanent Address:

E-Mail:																			
Mobile No.:																			
Telephone with STD code					Office:					Residence:									

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7. **Date of birth**
(in figures)

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Day

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Month

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Year

8. **Details of employment in chronological order. Enclose a separate sheet, duly authenticated under your signature, if required: -**

Name of the organization where employed	Posts held on regular basis	From	To	Scale of Pay	Nature of Duties

9. **Educational Qualification:**

(Please attach attested photo copies of certificates/Mark Sheets)

Examination	Branch / Specialization	College / Univ./Inst.	Year of Passing	%age of marks	Division / Grade

10. **Training/ Courses attended:** _____

11. **Additional details about your present employment. Please state whether working under:-**

Central Government State Government Autonomous body (central/state funded)

12. **Nature of present employment:-** Ad-hoc Temporary Permanent

13. **Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale:** _____

14. **Total emoluments per month now drawn:**

Pay Band as per 6 th CPC or Level in Pay Matrix (7 th CPC)	Grade Pay/Pay in the pay matrix	Basic Pay	Total Emoluments

15. Whether Education and other qualification required for the post are satisfied :

Qualification/ Experience required as mentioned in the advertisement/ vacancy notification	Qualification/ Experience possess by the officers (to be mentioned by the applicant clearly)
<p>(i) Officer of Central Government/State Governments or Public Sector/ Autonomous Organizations/ Colleges/ Universities/ Educational Institutes:-</p> <p>a. Holding analogous posts. OR Holding posts in the pay scale of PB-1 Rs. 5200-20200 with GP-2800 (corresponding Matrix Level-5, as per 7th CPC) with 3 years regular service in the grade. OR Holding posts in the pay scale of PB-1 Rs. 5200-20200 with GP-2400 (corresponding Matrix Level-4, as per 7th CPC) with 6 years regular service in the grade.</p> <p>b. Possessing 10+2 followed by a Diploma in Electrical Engineering from a recognized University/ Polytechnic.</p>	

DECLARATION BY APPLICANT

1. I, hereby declare that my posting on deputation as Junior Engineer (Electrical) in Indian Institute of Tourism and Travel Management shall not bestow any right on me to claim either seniority in the said post in respect of the services rendered by me on deputation.
2. I will not claim absorption in IITTM in the post of Junior Engineer (Electrical).
3. I am liable to be repatriated to my parent organization for any inaccuracies in the details noted above for contravention of any provisions in the rules/order governing the deputation.
4. I solemnly affirm that information submitted above is true to the best of my knowledge and belief. I also undertake that in event of my selection to the above post, I will not withdraw my candidature or decline the post when offered.

(Signature of the Candidate)

Place :

Date :

CERTIFICATE TO BE RECORDED BY THE HEAD OF OFFICE/OFFICER
WHILE FORWARDING THE APPLICATION

1. Certified that the particulars furnished by the applicant are true and have been verified from the service records.
2. The applicant, if selected, will be relieved immediately.
3. Attested copies of ACR/APAR for the last 05 years are enclosed.
4. Integrity is certified as
5. No disciplinary/vigilance case is pending or contemplated against the official. There is nothing against the applicant which makes him/her ineligible for consideration for appointment to the post applied for. No major or minor penalty is in force or current against the officials.

Date:

Place :

Signature of the Head of Office :

Designation :

Seal