



NATIONAL INSTITUTE OF WATERSPORTS

(A Center under Indian Institute of Tourism & Travel Management)
Ministry of Tourism, Government of India

Notice Limited Tender Enquiry / Notice inviting Quotations

No.02/NIWS/LT/2017-18-3

Date: 29.01.2018

Sealed quotations are invited from the low-budget lodge and or catering operators for providing accommodation on twin/triple share basis and standard meals (Std.Indian Thali) for 50 persons registered at National Institute of Watersports for undergoing a course. Bid document with other terms & conditions can be downloaded from NIWS Website: www.iittm.net and be submitted with notified EMD as per following:

Name of Work /Supply	Last Date for Submission of bids/Time	Venue for submission & opening of bids
providing accommodation on twin/triple share basis and 03 meals (Std.Indian Thali) and pre & post lunch refreshments	06/02/2018 by 02.30 p.m.	National Institute of Watersports Shree Bungalow, A.S. Road, Altinho, Panji, Goa /06/02/2018 at 3 p.m.

Eligibility Criteria:

1. The Bidder should be located within 500 meters from its premises at Caranzalem and owns/operate the facility on his/her own.
2. The Bid document complete in all respect should reach the Nodal Officer, National Institute of Watersports Shree Banglow, A.S. Road, Altinho, Panjim, Goa-403 001 on or before 06/02/2018 up to 02.30 p.m. No bids after the last date shall be entertained.

Sequence of documents to be provided/enclosed in each copy of the bid documents

1. Forwarding letter duly signed by the Authorised person stating that he /she owns/operate the facility on his/her own.
2. Central Sales Tax/VAT/PAN.
3. Name and address of registered office /Head office of the company with name and phone numbers.
4. Format of Schedule of Requirements at Annexure – I
5. Duly signed Annexure – 2 -4

Sd/-

NODAL OFFICER, NIWS, GOA

Shree Banglow, A.S. Road, Altinho, Panjim, Goa 403 001 Tel/Fax (0832) 2436400 – Tel 2436550,
Email niwsgoa@sancharnet.in Website : www.niws.nic.in

Incredible India

Terms & Conditions

1. Bids would be rejected for award if it determines that the bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in completing for the contract in question.
2. The bids received after the deadline for submission of bids prescribed by the NIWS will be rejected and such bids shall be marked as late and not considered for further evaluation.
3. The NIWS, Goa may at its discretion, extend the deadline for submission of bids by amending the bid documents in accordance with clause relating to Amendment of Bidding documents in which case all rights and obligations of the NIWS and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.
4. The original and all copies of the bid shall be typed or written in indelible ink and shall be signed by the bidder or a persons duly authorised to bind the bidder to the Contract. All pages of the bid, except for un-amended printed literature, shall be initialled by the person or persons signing the bid. Further, over-writings on documents, if any should be supported by signatures.
5. The bidders may submit their duly sealed Bid by post or by hand at the address specified in the Notice Inviting Quotation not later than the time and date specified therein. In the event of the specified date for the submission of bid being declared a holiday for the NIWS, the bid will be received up to the appointed time on the next working day.
6. Issuance of bid documents should not automatically be construed that the bidder is considered qualified. The Director, NIWS has the right to reject any bids on technical grounds without assigning any reason.
7. NIWS shall not be responsible for any delay, loss or non-receipt of bid documents sent by post.
8. Prices shall be quoted in Indian Rupees and should be for delivery of the service at NIWS site at Caranzalem, if applicable.
9. Prices quoted should be inclusive of all taxes, FOB/FOR, NIWS, Goa inclusive of all charges required to deliver the service to the satisfaction of NIWS, Goa.

10. The quotations must be valid for 180 days (Six months) from the date of opening of the financial bids. No change in prices and change in terms and conditions will be permitted.

11. NIWS reserves the right to purchase varying quantities, less or more, as decided thereof.

12. In the process of evaluation, comparison of bids, NIWS reserves the right to reject any or all bids.

13. The Nodal Officer, NIWS, Goa shall be the final Authority for settlement of any dispute and his interpretation of any clause of this document shall be final and binding and the jurisdiction for Court of Law shall be Goa.

ANNEXURE – I
FORMAT OF SCHEDULE OF REQUIREMENTS

Sr. no.	Requirement	No.of Slots	No.of persons	Delivery Schedule	Location
1.	Low – budget lodging accommodation on twin/triple sharing basis (21 days in total as to be decided subsequently)	03 each having 16-17 persons and 7 days dur.	50	From 26 th Feb to 16 th Mar 2017	Situated within 500 mtrs.of NIWS site Caranzalem.
2.	Provision of 03 standard meals (Indian thali)plus pre and post lunch tea and refreshments.	As above	As above	As above	To be provided at NIWS site, Caranzalem

Authorised Signatory:

Name:

Designation:

Name of the firm with seal:

ANNEXURE – II
Self –Declaration to be given by the bidder

Bid's Reference No. & Date:
Bidder's Name & Address:
Person to be contacted:
Designation:
Telephone No. : Fax No. : Email:

To,
The Nodal Officer,
NIWS, Goa

We, the undersigned Bidder , having carefully read and examined in detail the Terms and Conditions, specifications and all bidding documents in regard to the provisioning of services as at Annexure –I at NIWS , Caranzalem, Goa and accept the same.

We also do hereby declare

1. That we have not been blacklisted / debarred by any Government / Undertaking.
2. That the bid submitted by us is properly sealed and prepared so as to prevent any subsequent alteration and replacement.

For and on behalf of the firm
(Firms Name & Address)

(Signature of Authorized signatory)

Name:

Designation:

Phone No. :

Seal:

Date: _____

Place: _____

ANNEXURE – III
FORMAT FOR OTHER INFORMATION
(To be filled in by the bidder)

1. Name of the firm: _____
2. Address: _____
3. Telephone/Mobile No. : _____
4. Fax Number (if any): _____
5. Email (if any): _____
6. TIN/GST/CST/PAN No. : _____
7. Firm Registration (if any) No. : _____

(Signature of Authorized person)

Name of contact person:

Name of Firm:

Contact No. :

Seal:

Place: _____

Date: _____

ANNEXURE – IV
FINANCIAL BID

Sr. no.	Requirement	No.of persons	Rate quoted/Person	Amount
1.	Low – budget lodging accommodation on twin/triple sharing basis (21 days in total as to be decided subsequently)	48	From 26 th to 16 th Mar 2018	
2.	Provision of 03 standard meals (Indian thali)plus pre and post lunch tea and refreshments.	As above	As above	
GRAND TOTAL				

SIGNATURE OF AUTHORISED SIGNATORY

NAME:

NAME OF FIRM:

CONTACT NO. SEAL: